**The Royal Navy and Royal Marines Charity Final Monitoring Form**

# Please complete all sections

***Name of Organisation Dates – eg Jan - June***

**Please report any changes in your organisations contact details**

|  |
| --- |
|  |

**How many people have you helped with this grant in the past twelve months?** This is the number of beneficiaries for the duration of current RNRMC funding and not that of the total project

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Number of Beneficiaries** | Older & Dependant | Working Age - Serving | Working Age - Veterans | Children, families, young people |
| Royal Navy Personnel |  |  |  |  |
| Royal Marine Personnel |  |  |  |  |

Of these numbers how many were serving, veteran, families or dependents of the Afghanistan Campaign **Total …………………..**

**Achieving your Outcomes**

Please complete the following table to provide evidence for how the outcomes submitted as part of your application have been achieved:

|  |  |
| --- | --- |
| **OUTCOME** |  |
| **Description**  *What are we doing?* |  |
| **Target**  *What are we trying to achieve?* |  |
| **Analysis / Comment**  *How did we achieve this?* |  |
| **Source / Verification**  *How did we get this information?* |  |

|  |  |
| --- | --- |
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| **Analysis / Comment**  *How did we achieve this?* |  |
| **Source / Verification**  *How did we get this information?* |  |

**Evidence of commitment to increase awareness of RNRMC funding:** (please insert links to items in the right hand box or indicate whether submitted with this form)

|  |  |
| --- | --- |
| **Case Study submitted (plus photographs where appropriate)** |  |
| **Link to News Items or other publicity of the RNRMC Grant** |  |
| **RNRMC listed as a Supporting Partner / Funding Organisation on website** |  |

**Finance**

**Please tell us how you have spent the grant**

|  |  |  |
| --- | --- | --- |
| **Item or activity** | **Amount requested from RNRMC** | **Amount of RNRMC grant spent** |
| Staff Costs | £ | £ |
|  | £ | £ |
|  | £ | £ |
| Training | £ | £ |
|  | £ | £ |
| Admin/General Expenses | £ | £ |
|  | £ | £ |
|  | £ | £ |
| Capital project costs | £ | £ |
|  | £ | £ |
| Other (*please describe)* | £ | £ |
|  | £ | £ |
| **Total Expenditure** | **£** | **£** |

**Please explain any differences in money awarded and expenditure.**

|  |
| --- |
|  |

**What would you say has been your greatest achievement during the past year with this funding?**

|  |
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|  |

**I confirm that the information supplied above is accurate.**

**Signed: Name: Date:**